Moody Radio Quarterly Program-Issues Reports
for 1st Quarter 2022 Instructions

We have prepared nine Excel files for the MPN (Moody Programming Network, a/k/a Moody-1) 1st Quarter 2022 FCC - Quarterly Issues Reports. Here are some additional Excel editing instructions and recommendations for Affiliates.

Both the complete network file that includes the blank Local Data worksheet for affiliates to add any other issues from January, February and March of 2022 and the individual program files are here.

The header fields in these Excel versions fill with data from both the filename and worksheet tab name, but station personnel should edit the header field in the upper right for the Local Data worksheet as it includes the program length and/or interview length. We recommend updating these fields, saving the file, and then generating a PDF file for upload so all of the fields are populated accurately.

1st Quarter Reports are due to the FCC Public Files online by 10-April 2022.

To meet FCC reporting requirements affiliates need to revise the overall File Name to include their station's Call Letters along with identifying the year and quarter (2022-01) of the report.

For example we use: *WJSO-FM 2022-01 Quarterly Issues Report* as the Save As Filename and fits in the header field (pulled in automatically).

The individual Program Name is included in the header field and is based upon the worksheet name. The Program Name is another required field; therefore the worksheet tab should not be edited.

It is our recommendation that the file be saved with the revised station specific File Name and then using a PDF Creator to generate a PDF version for uploading so that the header fields are complete. It has been our experience that the FCC file conversion from Excel to Adobe fails to include the File Name in the header fields, thus the station's Call Letters and report identification (Year + Quarter) were not included as required.

Note the PDF version of these files have been finalized (all header fields were completed with the file data at the time of creation). The Network file does not include the blank Local Data worksheet as the header fields would need to be edited in the Excel version, and then generate the PDF file.

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